

CREDIT APPLICATION FORM



Australian International
Institute of
Higher Education

TEQSA Registered in the "Institute of Higher Education" category

PLEASE READ THE AIIHE CREDIT POLICY AND PROCEDURE BEFORE COMPLETING THIS FORM

STUDENT DETAILS

Given Name:

Family Name:

Student ID:

Are you an international student?

☐ Yes

| ☐ No

Email Address:

Phone Number:

Note: If you are an international student, please be aware that should AIIHE grant you credit, this may impact the duration of your course. If you have been issued a Confirmation of Enrolment (CoE) and you are holding a student visa, a new CoE with a reduced duration will be issued to you and AIIHE will notify the Commonwealth government of the reduced duration.

COURSE INFORMATION

Course Code:

Course Name:

CREDIT TRANSFER: BETWEEN AIIHE COURSES

Name of AIIHE Course:

Name of Subject

Subject Code

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CREDIT FOR PRIOR LEARNING (if not an existing AIIHE student)

AIIHE Subject Code	Formal Learning *			Informal Learning (e.g. employment experience) **
	Institution	Course Name	Subject Completed	

Notes: *You must submit a certified copy of your academic transcript and a formal subject outline from your provider. If these documents are in a language other than English, you must submit a certified translation of these documents. **You must provide examples of reports prepared as part of your work and/or a reference from your employer

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STUDENT DECLARATION

- ☐ I have read the Credit Policy and Procedure and understand the requirements.
- ☐ I declare that the information provided with this form is true and accurate; it has not been falsified in any way.
- ☐ I acknowledge that the duration of my course may be reduced as a result of AIIHE granting credit and that AIIHE will notify the Commonwealth Government should this happen.

Name:

Signature:

Date:

OFFICE USE ONLY

Reference Number:

Receiving Date:

Receiving Officer:

Assessment Completion
Date:

Assessing Officer:

Subject Code and Name

**Credit
Granted (Y/N)**

Reasons/Remarks

Student Notified?

☐ Yes

For international students only - Notification of variation of enrolment on
PRISMS on:

Course Coordinator
Name:

Signature:

Date: